

DDA
File Bldg & Gr 10

DDA 76-3450

13 July 1976

MEMORANDUM FOR: Deputy Director for Administration
Associate Deputy Director for Administration

STATINTL

FROM : [REDACTED]
Executive Officer, DDA

SUBJECT : Reductions in Cafeteria Services

1. I attended a meeting today chaired by [REDACTED] with representatives from each of the Directorates and the O/DCI, to discuss cafeteria and Rendezvous Room operations. As you know, GSA and GSI have suggested the discontinuance of the Rendezvous Room buffet. In a memorandum from the Director of Logistics to the DDA, dated 23 June 1976, it was suggested that perhaps some of the services be discontinued on Saturdays and evenings in the North cafeteria, which would offset losses currently attributed to the Rendezvous Room and would result in continuing Rendezvous Room buffets. STATINTL

2. Among those attending the meeting, there seemed to be a consensus that reducing North cafeteria services on Saturdays and evenings would not have a serious impact on Agency personnel. This is particularly true because additional vending machines would be placed in the North cafeteria, which would permit at least being able to have lunch or a meal outside the immediate confines of one's office. (The point was made that on both Saturdays and evenings, many individuals "brown bag" and merely have soup or dessert from the cafeteria.)

3. I will forward a copy of Mr. McDonald's memo, as well as a copy of the GSA letter to the Agency concerning losses, to each of the Offices and ask for their comments. I would think that ODP and Commo, with their 24-hour operations in the Headquarters building, might have something germane to say about cafeteria services.



[REDACTED]

STATINTL

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